

MANDATORY DISCLOSURE

I. Name of the Institution

Name	ST. JOSEPH'S INSTITUTE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY, PALAI
AICTE File No.	F.No. SWRO/2010-1-6508273
Date & period of last approval	
Address	Choondacherry P O., Kottayam Dist.
Village	Bharananganam
Taluk	Meenachil
District	Kottayam
Pin Code	686579
State	Kerala
STD Code	04822
Phone No.	239508, 239511, 239839
Fax	04822-239509
Email	info@sjhmct.ac.in
Web site	www.sjhmct.ac.in
Nearest railway station	Kottayam
Distance in kilometres (towards)	35 k s West
Nearest Airport	Kochi
Distance in kilometres (towards)	90 kms North-East

II. NAME & ADDRESS OF THE PRINCIPAL

Name : P C Georgekutty

Address : Principal,
St. Joseph's Institute of Hotel Management and Catering
Technology, Palai,
Choondacherry P O, Kottayam Dist., 686579.

III. NAME OF AFFILIATING UNIVERSITY : MAHATMA GANDHI UNIVERSITY, KOTTAYAM, KERALA.

IV. GOVERNANCE

IV.1 Members of Governing Body (given in the website)

The Governing Body is convened every year to discuss various developmental activities of the Institute, students hostel and amenities, campus interviews , Budget Estimates and Analysis of expenditure.

IV.2. Executive Committee (Institute Council)

1. Dr Joseph Maleparambil, Chairman
2. Fr. Jacob Puthiyaparambil, Director, Vice Chairman
3. Sri. P C Georgekutty, Principal (Convenor)
4. Fr. John Mattamundayil, Bursar
5. Fr. Thomas Njavallil, Lab. Manager
6. Sri. Alexander Zacharias, HoD (Food Studies)
7. Smt. Shyla Mathew , HoD(Rooms Division)

IV.3. ACADEMIC COUNCIL

1. Sri. P.C.Georgekutty, Principal (Chairman)
2. Rev. Fr. Jacob Puthiyaparampil, Director
3. Sri. Alexander Zacharias, HoD (Food Studies)
4. Smt. Shyla Mathew, HoD (Rooms Division)
5. Sri. Seby P Mathews, Asst. Professor
6. Smt. Regy Joseph, Asst. Professor
7. Sri. Sebastian Thomas, Asst. Professor.

The council meets once in a week to discuss various academic activities of the Institute which include:

Conduct of sessional examinations
Commencement date of classes for each semester
Campus selection
Preparation of time table
Examination result analysis
Special attention to weaker students
Conduct of sports, arts
Arrangement for industrial visit and training

V. PROGRAMME & FEE STRUCTURE

Programme : BHM (Bachelor of Hotel Management)
Duration : 4 years (8 semesters)
No. of seats : 120

Fees : Tuition Fee : Rs.75,000/- per year
: Hostel Rent: Rs. 2000/- p.m.
: Mess : Actuals (dividing system)

VI. FACULTY : Details given in website

VII. PROFILE OF PRINCIPAL

Name : P C Georgekutty
Date of birth : 15.12.1951
Educational Qualification : B.Sc., D H M C T
Work Experience
Teaching : 31 years
Industry : 07
Date of joining the Institute :

VIII. INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCE AVAILABLE:

(Provided in the website)

VIII.1. Library - No. of volumes 6510
No. of titles 3000
National journals 6
Library Management Software 1

VIII.2. Facilities for sports & Games

Institute provide facilities for all sports items and games like Volleyball, Football, Badminton, basketball, cricket etc. to students.